

St. Luke's Day School
2024-25 ANNUAL CALENDAR – STAFF
November 1, 2024

PD = SLDS Part-day program

LP = Luke's Place Full-day program*

TK = Kaleidoscope Transitional Kindergarten**

***BLP = Big Luke's Place (Threes & PreK)**

***LLP = Little Luke's Place (Infants-Twos)**

**** TK FD = Kaleidoscope Full-day**

August '24	2	Staff Welcome Back email
	5	LP EOY Conference Reports distributed
	9	Last day of Summer Camp; 24-25 Class/Teacher Assignments to Parents
	12	PD Summer Shutdown
	12-14	New Staff Orientation
	14	First Aid/CPR (staff will be informed if they are due for renewal) – 12-2:30pm
	15	9-month Teachers Return; 9 mo. Teacher Info Packets distributed
	16	Class Welcome Pages released
	16	LP Last Day for 23-24 – 12pm dismissal; 12-5:30pm LP Workday
	19-22	Teacher In-service & Professional Development – ALL PROGRAMS CLOSED
	19	12 mo. Teacher Info Packets distributed
	20	PD Welcome Video due
	21	LP Welcome Video due
	21	Little Learners Meet the Teachers for all LP, PD & TK classes (times assigned)
	22	Staff Welcome Breakfast – 8-8:30am
	22	Staff Professional Development Kick-off – 8:30-2:30
	23	School Closed – ALL PROGRAMS CLOSED
	25	2:30-5pm SLDS Parent Expo (staff arrive by 2pm)
	26	First Day of School for LP, TK* & PD* M-Tu, M-W & M-F Classes *Note: 8/26-8/30 – PD & TK classes 12pm dismissal; LP & TK FD regular 5:30pm dismissal
	28	First Day of School for PD* W-F Classes
	29	First Day of School for PD* Th-F Classes
September	2	Labor Day Holiday
	3-13	Welcome Calls to Parents (all classes complete by 9/13)
	6	All Online Trainings (Child Abuse/SIDS/Health Procedures) must be completed
	6	Room Parents due to Program Coordinators
	11,12	Chapel begins for 3s, PreK & TK classes
	17-19	Room Parent Trainings
	23-27	Vision/Hearing and Speech/Language Screenings for PreK & TK
October	2,3	Chapel begins for 2s classes
	4	Teacher Professional Development – PD & TK classes CLOSED; LP & TK FD OPEN
	7	Pink Day
	7	All Parent Conference drafts due to Program Coordinators
	8-10	Individual and Class Pictures – all ages
	16,17	Candy Sharing
	21-25	LP Parent Conferences (classes in session)
	22	PD Parent Conferences for M-Tu classes (no class on conference day)
	23	PD & TK Parent Conferences for M-F, M-W & W-F classes (no class on conference day) (note: TK FD in session)
	24	PD Parent Conferences for Th-F classes (no class on conference day)
	31	Halloween Festivities – parade at 9:45am (3s, PreK & TK may wear costumes to school)

November	11	Teacher Professional Development – PD & TK classes CLOSED; LP & TK FD OPEN
	13,14	Thanksgiving Food Sharing
	19	PreK & TK Thanksgiving Feasts
	21-22	Cognia Reaccreditation Site Visit
	22	Nativity Distribution (set up before you leave for Thanksgiving holiday)
	25-29	Thanksgiving Holiday – ALL PROGRAMS CLOSED
December	2	Pajama Day & Book Fair Set-up
	3	Christmas Resources Distribution
	3-5	SLDS Book Fair 2024 “Bear’s Big Book Fair”
	3	5pm Early Dismissal for all LP classes
	3	SLDS Grandparents & Special Friends Night (staff attendance mandatory)
	11,12	Toy Sharing
	13	Staff Christmas Breakfast
	18-19	Nativity Chapel
	20	11:30 am Christmas Sing-Along – all are welcome!
	20	PAC Christmas Luncheon (2 seatings)
January	20	PD, TK & LP Last Day before Christmas Holiday – 12pm Dismissal, ALL PROGRAMS
	2-3	All staff return; teacher in-service – ALL PROGRAMS CLOSED
	6	LP, PD, & TK classes resume
	10	2025-26 School Year registration opens
	17	PreK & TK Parent Conference drafts due to Program Coordinator
	20	Martin Luther King, Jr. Day – ALL PROGRAMS CLOSED
	27-31	PreK & TK Mid-Year Parent Conferences (classes in session)
	27	PD I/T, 2s, 3s Mid-Year Reports due to Program Coordinators
	29,30	“Souper Bowl of Caring” Sharing
February	31	Currently Enrolled Families – 25-26 Registration priority deadline
	3	Part-day Summer Camp 2025 registration opens
	6-7	Early Childhood Methodist Conference – ALL PROGRAMS CLOSED
	17	President’s Day – ALL PROGRAMS OPEN
	21	Go Texan Day; Cookies & Cowpokes after school
March	10-14	Spring Break – LP OPEN, PD & TK CLOSED
	26	Transportation Day
April	4	Teacher In-service – PD & TK CLOSED; LP OPEN
	18	Good Friday – ALL PROGRAMS CLOSED
	21	Easter Monday – ALL PROGRAMS CLOSED
	22	PD Conference Drafts due to Program Coordinators
	25	SLDS Spring Picnic 2025; LP 5pm early dismissal (staff attendance mandatory)
	28	LP Conference Drafts due to Program Coordinators
May	5	All Child Portfolios due to Program Coordinators
	5-9	Teacher Appreciation Week
	6	PD Parent Conferences for M-Tu classes (no class on conference day)
	7	PD & TK Parent Conferences for M-F, M-W & W-F classes (no class on conference day) (note: TK FD in session)
	8	PD Parent Conferences for Th-F classes (no class on conference day)
	12-16	LP Parent Conferences (classes in session)
	13-15	PD Child Portfolios distributed to parents

May cont.	20	LP Child Portfolios distributed to parents
	21	TK Celebration
	22	PD & TK Last Day of School (LP classes continue through late August)
	23	Teacher In-service & Staff EOY Party – LP CLOSED
	26	Memorial Day – LP CLOSED
	27-30	Teacher In-service & Camp Set-up – LP OPEN
June	2	SLDS Summer Camp begins (session dates TBD)
	19	Juneteenth – ALL PROGRAMS CLOSED
July	3	4 th of July Parade
	4	Independence Day – ALL PROGRAMS CLOSED
	28	LP EOY Report Drafts due to Program Coordinators
August	5	LP EOY Reports distributed to parents
	15	LP Last Day for 24-25 (tentative) – 12pm dismissal

- ALL DATES ARE SUBJECT TO CHANGE -

Updated 11/2024