

**ST. LUKE'S DAY SCHOOL
2024-2025 APPLICATION FOR ENROLLMENT
SLDS PART-DAY PROGRAM**

Please complete entire application by filling all blanks (use "none" or "N/A" when appropriate)

Child's Last Name _____ First Name _____ Name Called _____

Child's Birth Date ____/____/____ Age as of 9/1/2024 _____ Gender MALE FEMALE

Child's Address _____ City _____ State _____ Zip _____

Primary Phone # _____ Home Phone # _____ (N/A if no landline)

<u>Parent/Guardian 1 Information</u>		Mother	Father	<u>Parent/Guardian 2 Information</u>		Mother	Father
Name _____				Name _____			
Cell # _____				Cell # _____			
Work # _____				Work # _____			
E-mail _____				E-mail _____			
Address Same as child (if not fill out below)				Address Same as child (if not fill out below)			

SLUMC Member? Yes No SLUMC Staff? Yes No Siblings at SLDS 23-24? Yes No

Is child currently enrolled in school? Yes No Child's current school _____

**Rank all applicable class choices. Daily hours are Monday-Friday 9am to 2:30pm.
Days and rates for class offerings are listed below each age group.**

Registration Fee: Church Member - \$50 Non-Member - \$100

Choose One Age Group:

KANGAROOS	BEARS	PONIES	TWOS	THREES	PRE-K
<u>DOB 9/2/23-3/1/24</u>	<u>DOB 3/2/23-9/1/23</u>	<u>DOB 9/2/22-3/1/23</u>	<u>Age 2 by 9/1/24</u>	<u>Age 3 by 9/1/24</u>	<u>Age 4 by 9/1/24</u>
M-W - \$635	M-Tu - \$455	M-Tu - \$455	M-W - \$645	M-W - \$680	W-F - \$720
Th-F - \$455	M-W - \$635	M-W - \$635	W-F - \$645	M-F - \$930	M-F - \$945
	Th-F - \$455	Th-F - \$455	Th-F - \$455		
			M-F - \$910		

1st Choice Days _____ 3rd Choice Days _____

2nd Choice Days _____ 4th Choice Days _____

For Office Use Only

I have completed the application and provided payment information. **I understand** that acceptance and waiting list notices will be sent by 3/8/24. **I understand that if my child is accepted**, the Registration Fee will be charged on 3/13/24 and enrollment must be confirmed or declined by 3/27/24 at 5:30pm. If confirmed, other charges will occur as follows: September 2024 tuition deposit – 4/10/2024, May 2025 tuition deposit – 5/3/2024, Activity/Supply Fee – 9/5/2024. All amounts are non-refundable once paid. **I understand that if my child is placed on the waiting list**, no monies will be charged. **SLDS Part-day is intended to be a nine-month commitment and each tuition payment represents one-ninth of the school year. Credit is not given for a child's absence or days the school is not in session.** Children's immunizations must be up to date to attend. Registration is open to all children regardless of race, ethnicity, or religious preference.

Parent's Signature _____
Date

For Office Use Only

Date Rec'd _____ Start Date _____ Program _____ Input _____
SIB ____ Acpt ____ WL _____ Forms ____ Tchr ____ EM ____ Ledger _____

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Child's Name _____ Birth Date _____ Program _____

St. Luke's enrolls a limited number of children with identified conditions or special needs; we must also be aware of all allergies. Answering "yes" to any of the following questions does not necessarily preclude enrollment and will require additional documentation later in the registration process. **All questions must be answered for the application to be complete.**

Does your child have any identified allergies? Yes No If yes, are these food allergies? Yes No N/A

If yes, please describe the nature of the allergies:

Has your child had any identified medical needs or conditions (currently or previously)? Yes No

If yes, please describe the nature of the medical need or condition:

Has your child had any identified developmental or behavioral special needs (currently or previously)? Yes No

If yes, please describe the nature of these needs:

Has your child received any kind of therapy in the past twelve months? Yes No

If yes, please describe the nature of the therapy:

Initials _____ Date _____

St. Luke's Day School
Payment Information & Electronic Funds Transfer Authorization
2024-2025 School Year

PAYOR INFORMATION:

Payor Name

Email Address

Payment for Child(ren) (First and Last Name)

CHOOSE METHOD OF PAYMENT (Choose one)

Currently Enrolled 2023-24 School Year – USE PAYMENT METHOD ON FILE

ACH

Accountholder Name

Phone #

Address, City, State, Zip

Routing Number

Account Number (include all leading zeros)

Checking

Savings

Bank or Credit Union Name

Bank or Credit Union Address

Please note: Monthly tuition payments made via ACH are eligible for a 2% discount. Fees are not eligible for discount.

CREDIT CARD

SLDS accepts Visa, MasterCard, and American Express

Cardholder Name

Phone #

Billing Address, City, State, Zip

Account Number

Expiration Date

CHECK

Submit check or money order for the Registration Fee only. Application must be hand-delivered to St. Luke's Day School. Please refer to instructions for further payment deadlines and information. (DO NOT submit a check if ACH or credit card selected.)

I hereby authorize St. Luke's Day School to initiate debit entries to my checking or savings account (ACH) OR, initiate credit card charges to the above-referenced credit card account. To properly affect the cancellation of the agreement, I am required to give 10 days' written notice. Credit Union members: please contact your credit union to verify account and routing numbers for automatic payments.

Payor Signature

Date

St. Luke's Day School
Checklist – 2024-2025 School Year

Registration Priority:

Currently Enrolled (2023-24) Student	(due date 1/31/2024 by 5:30pm)
Currently Enrolled New Sibling	(due date 1/31/2024 by 5:30pm)
SLUMC Church Member	(due date 2/6/2024 by 5:30pm)
Community	(due date 2/9/2024 by 5:30pm)

Information:

Child's Last Name _____ First Name _____

Program	SLDS Part-Day	Luke's Place Full-day	Kaleidoscope TK			
Age Group	Infants	Toddlers	Twos	Threes	PreK (Fours)	Kaleidoscope (Fives)

Parent Name _____

Parent Email _____ Parent Phone _____

Sibling(s) applying? Yes No

If yes, Program _____ Age Group _____ Name _____

Checklist:

I have...

Completed application in accordance with instructions, including email addresses and cell numbers

I understand that...

Acceptance and waiting list notifications will be sent by 3/8/2024.

If my child is accepted,

- 2024-25 Registration Fee (non-refundable) will be charged (ACH or credit card) on or about 3/13/2024.
- Enrollment must be confirmed or declined no later than Wednesday, March 27, 2024 at 5:30pm.
- September 2024 tuition deposit will be charged on 4/10/2024 and is not refundable once paid.
- If child is not placed in first choice, he/she is automatically placed on the waiting list for first choice. The Registrar will contact me if first choice program/class becomes available.
- The following additional payments must be made and deadlines met to confirm enrollment:
Last month tuition deposits - May 2025 (SLDS Part-Day and Kaleidoscope) on 5/3/2024 **or** August 2025 (Luke's Place Full-day) on 8/5/2024; Child forms due 7/1/2024; Activity/Supply Fee on 9/5/2024.

If my child is wait listed, no monies will be charged. The Registrar will contact me if a place becomes available.

Parent Signature: _____

Date: _____