### ST. LUKE'S DAY SCHOOL 2024-2025 APPLICATION FOR ENROLLMENT LUKE'S PLACE FULL-DAY PROGRAM

Please complete entire application by filling all blanks (use "none" or "N/A" when appropriate)

Child's Last Name	First Name		Name Called		
Child's Birth Date//	Age as of 9/1/2024		Gender	MALE	FEMALE
Child's Address		City	State	Zip	
Primary Phone #	Home Phone #			(N/A if	no landline)
Parent/Guardian 1 Information Moth	er Father	Parent/Guardia	an 2 Information	Mother	Father
Name		Name			
Cell #		Cell #			
Work #		Work #			
E-mail		E-mail			
Address Same as child (if not fill out b	elow)	Address S	Same as child (if not fi	ill out below)	
SLUMC Member? Yes No SI	UMC Staff?	Yes No	Siblings at SLDS 23-24	4? Yes	No
Is child currently enrolled in school?	Yes No C	Child's current sch	100l		

<u>Choose program</u>. All classes are Monday-Friday, 7:30am to 5:30pm.

Monthly tuition rates for class offerings are listed below each age group program.

\*Note: Infant and Toddler class placements are made by the Director; age ranges are tentative.

PROGRAM CHOICES	:				For Office Use Only
<b>Registration Fee:</b>	Church Men	nber - \$50	Non-Member - \$100		
Choose One Age Gro	oup:				
	LITTLE LUKE'S PLACE		BIG LUKE'S	PLACE	
	Bunnies				
Lambs*	or Honeybees*	TWOS	THREES	PRE-K	
<u>11/2023-7/15/24*</u> \$1,710	<u>9/2/22-10/2023*</u> \$1,675	<u>Age 2 by 9/1/24</u> \$1,610	<u>Age 3 by 9/1/24</u> \$1,635	<u>Age 4 by 9/1/24</u> \$1,635	

I have completed the application and provided payment information. I understand that acceptance and waiting list notices will be sent by 3/8/24. I understand that if my child is accepted, the Registration Fee will be charged on 3/13/24 and <u>enrollment must be confirmed or declined</u> by 3/27/24 at 5:30pm. If confirmed, other charges will occur as follows: September 2024 tuition deposit – 4/10/2024, August 2025 tuition deposit – 8/5/2024, Activity/Supply Fee – 9/5/2024. All amounts are non-refundable once paid. I understand that if my child is placed on the waiting list, no monies will be charged. Luke's Place Full-day is intended to be a twelve-month commitment and each payment represents one-twelfth of the school year. Credit is not given for a child's absence or days the school is not in session. Children's immunizations must be up to date to attend. Registration is open to all children regardless of race, ethnicity, or religious preference.

Parent	's Signat	ure	Date			Pate
					For Office Use Only	
Date Re	c'd		Start Date		Program	Input
SIB	Acpt	WL	Forms	Tchr	EM	Ledger

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Child's Name	Birth Date	Program	
St. Luke's enrolls a limited number of childr allergies. Answering "yes" to any of the foll additional documentation later in the regist complete.	owing questions does not ne	cessarily preclude enrollmen	t and will require
Does your child have any identified allergie	s? Yes No If yes, a	re these food allergies?	Yes No N/A
If yes, please describe the nature of the alle	ergies:		
Has your child had any identified medical n	eeds or conditions (currently	or previously)? Yes	No
If yes, please describe the nature of the me	dical need or condition:		
Has your child had any identified developm	ental or behavioral special ne	eeds (currently or previously)	)? Yes No
If yes, please describe the nature of these r	needs:		
Has your child received any kind of therapy		Yes No	
If yes, please describe the nature of the the	erapy:		
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Initials \_\_\_\_\_\_ Date \_\_\_\_\_

# St. Luke's Day School Payment Information & Electronic Funds Transfer Authorization 2024-2025 School Year

### **PAYOR INFORMATION:**

Payor Name

Email Address

Payment for Child(ren) (First and Last Name)

### **CHOOSE METHOD OF PAYMENT** (Choose one)

#### Currently Enrolled 2023-24 School Year – USE PAYMENT METHOD ON FILE

#### ACH

Accountholder Name	Phone #	ŧ	
Address, City, State, Zip			
		_ Checking	Savings
Routing Number	Account Number (include all leading zeros)		
Bank or Credit Union Nam	e Bank or Credit Union Address		
Please note: Monthly tu	ition payments made via ACH are eligible for a 2% disc	count. Fees are not eligib	le for discoun
CREDIT CARD	SLDS accepts Visa, MasterCard, and A		
CREDIT CARD	SLDS accepts Visa, MasterCard, and A	American Express	
	Phone #	American Express	

CHECK Submit check or money order for the Registration Fee only. Application must be hand-delivered to St. Luke's Day School. Please refer to instructions for further payment deadlines and information. (DO NOT submit a check if ACH or credit card selected.)

I hereby authorize St. Luke's Day School to initiate debit entries to my checking or savings account (ACH) OR, initiate credit card charges to the above-referenced credit card account. To properly affect the cancellation of the agreement, I am required to give 10 days' written notice. Credit Union members: please contact your credit union to verify account and routing numbers for automatic payments.

**Payor Signature** 

## St. Luke's Day School Checklist – 2024-2025 School Year

<b>Registration Prior</b>	rity:					
Currently Enrolle	ed (2023-24)	) Student		(due dat	e 1/31/2024 by 5:30pm)	
Currently Enrolle	ed New Sibli	ng		(due dat	e 1/31/2024 by 5:30pm)	1
SLUMC Church Member			(due date 2/6/2024 by 5:30pm)			
Community				(due dat	e 2/9/2024 by 5:30pm)	
Information:						
Child's Last Name			Fir	st Name		
Program	SLDS Part-	-Day L	uke's Place F	ull-day	Kaleidoscope TK	
Age Group	Infants	Toddlers	Twos	Threes	PreK (Fours)	Kaleidoscope (Fives)
Parent Name						
Parent Email					_ Parent Phone	
Sibling(s) applying?	Yes	No				
If yes, Program		A	ge Group		Name	

## Checklist:

I have...

Completed application in accordance with instructions, including email addresses and cell numbers

I understand that...

Acceptance and waiting list notifications will be sent by 3/8/2024.

If my child is accepted,

- 2024-25 Registration Fee (non-refundable) will be charged (ACH or credit card) on or about 3/13/2024.
- Enrollment must be <u>confirmed or declined</u> no later than Wednesday, March 27, 2024 at 5:30pm.
- September 2024 tuition deposit will be charged on 4/10/2024 and is not refundable once paid.
- If child is not placed in first choice, he/she is automatically placed on the waiting list for first choice. The Registrar will contact me if first choice program/class becomes available.
- The following additional payments must be made and deadlines met to confirm enrollment: Last month tuition deposits - May 2025 (SLDS Part-Day and Kaleidoscope) on 5/3/2024 or August 2025 (Luke's Place Full-day) on 8/5/2024; Child forms due 7/1/2024; Activity/Supply Fee on 9/5/2024.

If my child is wait listed, no monies will be charged. The Registrar will contact me if a place becomes available.

Parent Signature: \_\_\_\_\_

Date:		