



SUMMER 2019 CHILD FORMS - INSTRUCTIONS

St. Luke's Day School requires that new students have certain completed forms on file in order to participate in Summer Camp 2019. These forms are needed only for **new campers** who were not enrolled in the Day School for the 2018-19 school year.

Completed forms are due in the main office by **Friday, May 10, 2019, regardless of sessions or start date**. Originals or scanned pdfs are required. Do not send pictures of any forms.

Please print out the following seven (7) pdfs and note any special instructions. If you have multiple children, we need one set of forms for each child. **All blanks on all forms must be completed and parents must sign and date each form** as required by Texas Health and Human Services (a.k.a. Licensing). If your child has food allergies, an Allergy Action Plan is also required.

- Medical Form:
 - doctor's signature required
 - up-to-date immunization record must be attached
 - insurance information required
 - parent's signature required under "authorization for emergency medical treatment"

- Emergency Cards
 - all blanks must be completed (**two cards** are needed)
 - formatting is important; this will be copied onto cardstock for use in the office **and** the classroom

- Authorization to Pick Up Form

- Parent Agreement Form

- Introduce Us to Your Child Form

- Discipline and Guidance Policy

- Emergency Notification Form

Parents of children new to St. Luke's Day School for the summer should download and read the SLDS Summer 2019 Parent Handbook. Acknowledgement of receipt of handbook is part of the Parent Agreement Form.

Direct all questions to the Sarah Scott:
sscott@stlukesmethodist.org or 713-402-5030